

King Middle School
Laptop Sign Out Expectations and Parent/Guardian Take-Home Permission Form
2009-2010 School Year

Student Name _____
Home Room _____

Students may sign out laptops to take home computers for assigned tasks on days designated by the house.

Students should follow the plan of the house for computer sign out. The teacher who has the storage cart should be notified that the computer is going home. (If there is a substitute teacher the student should tell another house teacher.) **Laptops will not be signed out for weekends or school vacations.**

Transportation and Storage Outside of School:

Laptops should not be left unattended and must be left in a safe secure location.

Laptops should not be stored in extreme cold or heat.

Laptops should be charged and ready for class the next day.

Laptops are never allowed to leave the State of Maine under any circumstances.

If a student forgets to bring their laptop to school a parent or guardian will be notified and will be expected to bring it to school immediately.

General Use of the Laptops at Home:

Laptops should be used only for educational tasks.

Laptops should be used in a common family location with adult supervision.

Laptops should only be used by the students and the student's parent while at home.

Students are expected to provide their parents with their login password.

Internet Usage at Home:

Parents should monitor the use of the internet at home. **These computers should not be used to download music, games or movies.**

Student Agreement

I agree to the expectations outlined above. I understand that if I do not follow this agreement, I may have my take-home permission revoked and other laptop access restrictions or consequences may apply

Student Signature _____ **Date** _____

Parent/Guardian Agreement

I support the conditions outlined above and grant permission for the laptop to go home for educational purposes. I understand that if my child does not follow the rules outlined above the take home permission could be revoked and other restriction and disciplinary consequences may apply.

Parent/Guardian Signature _____
Date _____

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