



Courtesy of Josh Work

TASK	Substitution	Augmentation	Modification	Redefinition
STAFF PRESENTATIONS	Powerpoint Presentation Keynote Presentation	Prezi Explain Everything SlideRocket	Enhance previous presentation with video, audio, hyperlinks, etc.	 Nearpod presentation Google Hangout Google Slides to share w/ staff
COMMUNITY INTERACTION	• Email School Newsletter	 Post newsletter to website School Remind 101 account for sharing info Symbaloo of important school links 	Use Twitter to keep community informed Create QR codes and post around school and/or community to share information	Twitter Live Chat between school/community members Google Hangout for PTA meeting
FILE MANAGEMENT	 Attach document to email Save document to flash drive Save document to computer 	Upload to Dropbox Upload to Google Drive	Share on Google Drive Upload data and use Google Analytics to analyze school information	 Use Google Drive and allow others to edit and share your documents Administrators share data for digital articulation meetings
CLASSROOM EVALUATIONS	 Take notes in Word, or use a mobile device/tablet View lesson plan attached in email 	 Review lesson plan that was attached to email Record lesson plan with mobile device 	Share lesson plan and evaluation on Google Drive Embed recorded lesson plan with evaluation	 Google Hangout with teachers for post conference Collaborate on lesson plan and evaluation using Google Drive
STAFF INPUT	• Email ideas	Submit feedback and ideas using Google Forms	Share Google Form spreadsheet and use comments to generate discussion	Use collaborative MindMaps to drive discussion Collaborate on Google Drive